

HOPEWELL AREA SCHOOL BOARD
REGULAR WORK MEETING
APRIL 11, 2017

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, April 11, 2017, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:00 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Mrs. Dobo. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden
David Bufalini
Lesia Dobo
Rob Harmotto
George Patterson
Anna Segner

Members absent:

Lori McKittrick
Daniel Santia
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Michael Allison, Edward Katkich, and Korri Kane, Principals; Don Short, Athletic Director; and citizens.

In the absence of Mrs. Barber, Mrs. Robb acted as Secretary for the meeting.

Dr. Miller announced that the following items would be voted on later in the meeting. She then reviewed the agenda in its entirety.

Finance and Budget: Mr. Bowden, Chair; Mr. Winkle, Co-Chair

1. Exoneration of the following property tax collectors from uncollected 2017 taxes: Mary Ellen Oros, Independence Township; Diane Palsa, Hopewell Township; and Pam Petrella, Raccoon Township.

2. Ratify PlgitPLUS-CD purchase with the following banks at \$248,000.00 each (total \$744,000.00) with the following terms:

Name of Bank	# of Days	Net Rate	Maturity
New Omni Bank, N.A., Alhambra, CA	120	0.850%	8/1/17
Bofi Federal Bank, San Diego, CA	120	0.850%	8/1/17
Flagler Bank, West Palm Beach, FL	120	0.810%	8/1/17

Personnel: Mr. Harmotto, Chair; Mrs. Segner, Co-Chair

Recommendation to approve the following:

1. Revised job description for the Coordinator of Pupil Personnel Services.
2. Revised job description for the Director of Special Education.

The remaining items will be voted on during the April 25, 2017 meeting.

Education/Curriculum/Instruction

1. Awarding 164 high school diplomas to Hopewell High School Senior Class of 2017. Further, awarding of said diplomas is contingent upon student completion of all graduation requirements. (Copy in Superintendent's Office).
2. Memorandum of Understanding by and between the Hopewell Area School District and the Hopewell Education Association with respect to Online Education for the 2017-2018 School Year.
3. Memorandums of Understanding by and between the Hopewell Area School District and the police departments of Hopewell Township, Independence Township and Raccoon Township. The purpose of the Memorandum is to establish procedures to be followed when specific incidents occur on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity.
4. Articles of Agreement for RWAN and Commodity Internet with the BVIU RWAN Consortium for 5 years for 10 Gbps (Gigabit) at a cost of \$1,045.00 per month plus shared Commodity Internet services at a cost of \$111.11 to be shared by all consortium members.
5. Articles of Agreement with the Beaver Valley Intermediate Unit to provide IP Address Block at a cost of \$64.00 for the 2017-2018 school year.

6. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Internet 2 Service at a cost of \$2,000.00 for the 2017-2018 school year.
7. Articles of Agreement for PAIUnet Transport with BVIU RWAN Consortium for PAIUnet services at a cost of \$331.33 per month for three years.

Buildings and Grounds

1. Request from Mr. Short and Hopewell Youth Baseball to split the cost of the following repairs to the fields at Hopewell Junior High School.
 - a. Protective fence in front of dugouts at a total approximate cost of \$2,375.00.
 - b. Loam (dirt) for the field at a total approximately cost of \$734.00.

Finance and Budget

1. e-Service financial services contract with CSIU, effective July 1, 2017 through June 30, 2018, at an approximate cost of \$25, 000.00.
2. e-Service student information system (SIS) contract with CSIU, effective July 1, 2017 through June 30, 2018, at an approximate cost of \$31,560.00.
3. Renewal Services Agreement with the Omni Financial Group to provide third party administrative services for our 403(b) Plan in the amount of \$2,148.00, effective July 1, 2017.
4. Authorization to award electricity supply contract to Crius Energy for 13 months beginning December 2020 until January 2021 at a price of 5.16/kWh
5. Three year audit proposal from Hosack, Specht, Muetzel & Wood, LLP for the years ended:

Year Ended June 30,	Amount
2018	\$19,000
2019	\$20,400 (2.5% increase)
2020	\$20,950 (2.7% increase)

Legislative

1. Discussion/Recommendation:
 - Policy #249, Bullying/Cyberbullying
 - Policy #808, Food Services

Nutrition

1. Contract with Nutrition, Inc. to provide management services for the 2017-2018 school year. This would be Year 3 of 4 renewal periods under the food service management company bid effective July 1, 2014.

Personnel

1. Employment of David Kennedy, head swim coach, effective April 26, 2017.
2. Employment of Mark Selzer, head girls tennis coach, effective April 26, 2017.
3. Employment of Robert Cranmer, Bus Utility Attendant, effective April 3, 2017.
4. Employment of Darcy Mautino, Vikette Sponsor-3rd Band Assistant, effective April 26, 2017.

Visitors

Jon Keirs, parent of a student at Margaret Ross Elementary School, wanted to address building security concerns.

At this point in the meeting Mr. Bufalini returned to Finance and Budget.

Finance and Budget by John Bowden

MOTION #1

By John Bowden, seconded by Lesia Dobo to approve the exoneration of the following property tax collectors from uncollected 2017 taxes: Mary Ellen Oros, Independence Township; Diane Palsa, Hopewell Township; and Pam Petrella, Raccoon Township. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #2

By John Bowden, seconded by Anna Segner, to approve the ratification of PlgitPLUS-CD purchase with the following banks at \$248,000.00 each (total \$744,000.00) with the following terms. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Name of Bank	# of Days	Net Rate	Maturity
New Omni Bank, N.A., Alhambra, CA	120	0.850%	8/1/17
Bofi Federal Bank, San Diego, CA	120	0.850%	8/1/17
Flagler Bank, West Palm Beach, FL	120	0.810%	8/1/17

Personnel by Rob Harmotto

MOTION #3

By Rob Harmotto, seconded by Anna Segner, to approve the revised job description for the Coordinator of Pupil Personnel Services. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #4

By Rob Harmotto, seconded by John Bowden, to approve the revised job description for the Director of Special Education. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Other Business

None

Executive Session

Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania’s Sunshine Law, as amended.

Adjournment

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Anna Segner, seconded by Lesia Dobo, that the meeting be adjourned.
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:42 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Johannah Robb, Secretary